



## JUDICIAL COUNCIL OF CALIFORNIA

455 Golden Gate Avenue • San Francisco, California 94102-3688  
Telephone 415-865-4200 • Fax 415-865-4205 • TDD 415-865-4272

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### MEMORANDUM

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Date	Action Requested
March 9, 2016	Submit nomination information by requested deadline
To	Deadline
Justices of the Supreme Court	May 6, 2016
Justices of the Courts of Appeal	
Judges, Commissioners, and Referees of the Superior Courts	Contact
Executive Officers of the Superior Courts	Nancy Carlisle
Clerk/Administrators of the Courts of Appeal	415-865-7614
Judicial Council Members	<a href="mailto:nancy.carlisle@jud.ca.gov">nancy.carlisle@jud.ca.gov</a>
Judicial Council Advisory Committee and Task Force Members	Maria Kwan
Bar Associations	415-865-4543
Law-Related Community Organizations	<a href="mailto:maria.kwan@jud.ca.gov">maria.kwan@jud.ca.gov</a>
Interested Others	
From	
Jody Patel, Chief of Staff	
Nancy Carlisle, Supervising Analyst	
Leadership Services Division	
Subject	
2016 Judicial Council Advisory Body Nominations	

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The Executive and Planning Committee of the Judicial Council of California is soliciting nominations to fill vacancies on the Judicial Council advisory bodies.

The Judicial Council is the policymaking body of the California courts. Under the leadership of the Chief Justice and in accordance with the California Constitution, the council establishes policies and

sets priorities for the judicial branch of government. It is responsible for ensuring the consistent, independent, impartial, and accessible administration of justice on behalf of the public and the court system as a whole.

The [\*Strategic Plan for California's Judicial Branch, 2006—2012\*](#), *Justice in Focus*, Goal 1 focuses on access, fairness, and diversity in the courts. “The makeup of California’s judicial branch will reflect the diversity of the state’s residents.” The Judicial Council continues to promote broad diversity among the membership of the Judicial Council and its advisory groups in order to ensure diverse perspectives and an inclusive environment. (Goal 1, Policy 8.)

#### Advisory Body Vacancies

The Chief Justice appoints advisory body members according to positions or categories prescribed by the California Rules of Court and by statute. Positions held by members vary according to the focus of the committee. For example, the Appellate Advisory Committee includes the categories of appellate justice and trial court judge with appellate experience; the Family and Juvenile Law Advisory Committee includes the categories of District Attorney assigned to juvenile delinquency cases. The 2016 advisory body nomination form lists the positions for which nominations are being solicited in this cycle.

#### Advisory Body Responsibilities and Time Commitment

The council’s advisory bodies regularly monitor certain topics or areas of law as they impact the judicial branch. Each advisory body reviews and makes recommendations on programs, legislation, rules, standards, forms, and other policy initiatives within its purview. Membership requires a commitment of 10 hours per month on average but may vary considerably from month to month, depending on the projects under way. Advisory bodies meet in person up to one time per year and by telephone conference 5 to 10 times per year.

#### Advisory Body Members’ Terms

Terms of service for advisory body members are generally three years, although some terms are for only one or two years. Terms of service for those appointed in this nomination cycle will begin on either September 15, 2016 or November 1, 2016. For a description of the membership, terms, functions, and duties of advisory bodies, see rules [10.30 through 10.70](#) of the California Rules of Court.

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#### How to Apply

Complete a nomination form, attach nominee's biography or curriculum vitae, and return these by **May 6, 2016**, to:

Judicial Council of California  
Judicial Council Support  
Attn: Maria Kwan  
455 Golden Gate Avenue  
San Francisco, California 94102-3688  
Fax: 415-865-4391  
Email: [jcservices@jud.ca.gov](mailto:jcservices@jud.ca.gov)

Alternatively, the nomination forms can be completed online or downloaded from the California Courts website at <http://www.courts.ca.gov/4650.htm>.

Before nominating someone, please check to ensure that your nominee is interested in a position and is available to serve if selected. Self-nominations are encouraged.

We appreciate your contribution to this important process. If you have any questions, please contact the Judicial Council Support at 415-865-4543.

JP/NC/mk

Enclosure